





## EXHIBIT A

### THE FOLLOWING INFORMATION IS REQUIRED

- A written explanation of why the detachment of territory (de-annexation) is being requested.
- 2 Large & 1 reduced copy (8-1/2x11) of the Legal Survey drawing of the property, acceptable to the Director of Community Development, including any utilities contained therein, and the abutting properties with each property's ownership, surrounding the proposed territory to be detached (de-annexed).
- Number of Acres \_\_\_\_\_
- Legal Description to be provided on disk or e-mailed to [comdevlegal@bluespringsgov.com](mailto:comdevlegal@bluespringsgov.com).
- Parcel No. \_\_\_\_\_ Sec. Twp. Rng. \_\_\_\_\_
- A list of names, addresses, and parcel numbers of property owners within 185 ft. of property including all adjacent property owners regardless of road right-of-way.
- A drawing identifying the 185 ft. ownership notification area.
- Proof of Ownership of property described.
- Notarized affidavit(s) from each owner(s) of land that is proposed to be detached (de-annexed), who are not listed as an applicant, indicating their consent to the detachment of territory (De-annexation).

# **APPLICANT NOTICE:**

Effective January 1, 2008, all applications requiring public notices will be charged for the cost of required notice(s) published in the newspaper of record. The Finance department will mail you the bill.

## **Applications Affected:**

***Annexation***

***De-Annexation***

***Rezoning***

***PUD Concept Plan***

***PRO Concept Plan***

***UDC Text Amendment***

***Conditional Use Permit***

***Variance***

***Vacation***

***Appeal of Administrative Decision***

***Redevelopment Modification Plan***