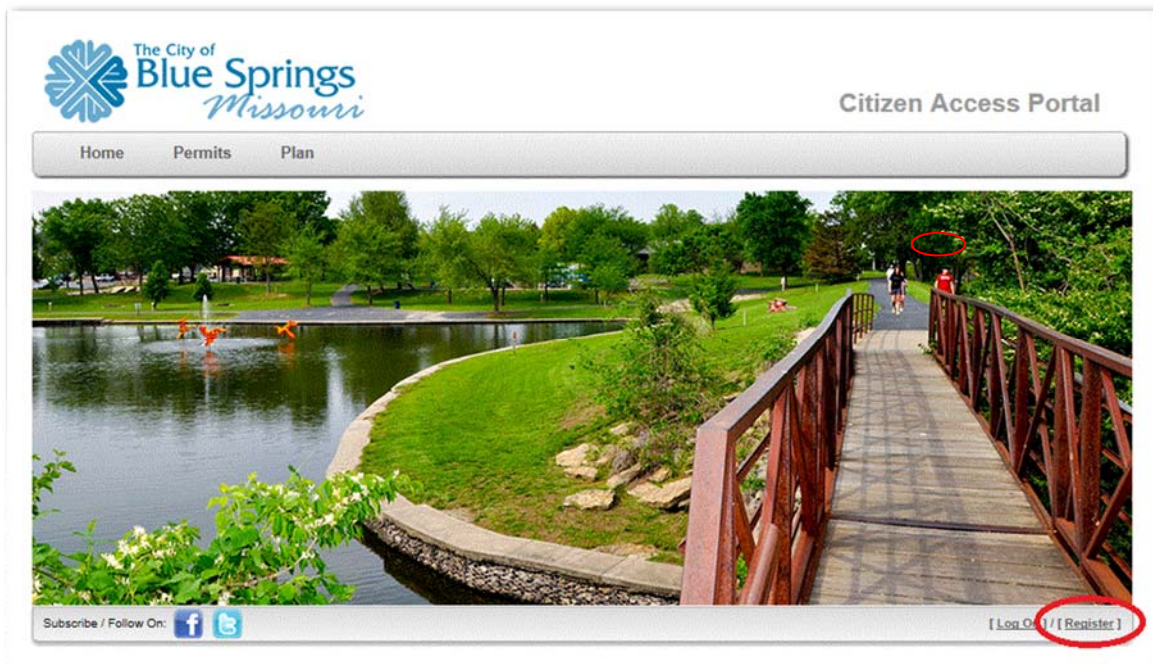


HOW TO REGISTER

Step 1: To create a new CAP account, click the “Register” button on the right hand corner of the screen, which will direct you to the sign up page.




Step 2: On the New Registration page, enter user details and address information in the required fields that are asterisked * on the form. Additionally, enter the Captcha value in the text box provided exactly as it is displayed, then click the **Submit** button. A confirmation will be sent to the e-mail registered once the account is approved.

New User Registration


User Details


First Name	<input type="text"/>	*	Email	<input type="text"/>	*
Middle Name	<input type="text"/>		Confirm Email	<input type="text"/>	*
Last Name	<input type="text"/>	*	Password	<input type="text"/>	*
Company	<input type="text"/>		Confirm Password	<input type="text"/>	*
Reg Phone	<input type="text"/>	*	Contact Preference	<input type="text"/>	*



BTW!  Be sure your phone number is correct so we can contact you!

Address Fields

Street Number	<input type="text"/>	*	City	<input type="text"/>	*
Street Name	<input type="text"/>	*	State	<input type="text"/>	*
Suite/Unit	<input type="text"/>		Zip Code	<input type="text"/>	*
Street Type	<input type="text"/>	*	County	<input type="text"/>	
Address Type	<input type="text"/>	*			

Hint  Enter your house or street number as AddressLine1, then your Street Name as AddressLine2.

Drew 

[Privacy & Terms](#)

Step 3: Exit the application and wait until a confirmation email is received.

HOW TO LOG ON

Step 1: To log into your CAP account, click on “**Log On**”, which is located in the right hand corner of the screen.

Step 2: Enter your email and password (setup when you created your account) and click “**Log On**”.