

**Minutes of a Regular Parks & Recreation Commission Meeting
March 8, 2023**

A regular meeting of the Blue Springs Parks Commission was held on Tuesday, March 8, 2023, at the Fieldhouse. The Chairman called the meeting to order.

Jon Burke – Present	Parks Dept. Staff:	Justin Stuart
Keith Hannaman – Present	Parks Dept. Staff:	Derek Mayden
Gabriel Mejia – Present	Parks Dept. Staff:	Mary Herrington
Ken Horrell – Present	Parks Dept. Staff:	Matt Asikainen
Nick Brummel – Present	Parks Dept. Staff:	Brian Spano
Tony Lopez – Present	Parks Dept. Staff:	Jayla Coleman
Almitra Buzan – Present	City Council Liaison:	Susan Culpepper – Absent
Debbie Canfield – Present		
Tara Johnson – Present		

A motion was made by Ken Horrell and seconded by Debbie Canfield to accept the Consent Agenda. It passed unanimously.

Visitors/Correspondence: None

Program/Activity Spotlight: Matt Asikainen presented on Fieldhouse Memberships. A few months ago, Fieldhouse switched to a new registration system called CivicRec. Staff was in need for a better online registration option to help relieve the heavy phone calls front desk was receiving. Implementing CivicRec took many virtual training sessions. We preferred in-person training however, the virtual option got us what we needed to get underway. The previous system RecTrac, was not consistently reporting accurate memberships that were on file, versus CivicRec, that provides an accurate presentation of memberships each month.

Matt then explained some increase in revenue regarding day passes. The revenue taken in for day passes was at an all-time high over winter break with a record of over one thousand passes sold in a single week.

Finances: Justin presented on financials.

Staff Reports: Staff reviewed their reports.

Parks and Recreation Commission Chairman’s Report: None

City Council Liaison Report: None

Old Business: Justin presented an update on the Aquatic Center. Storm water lines are being installed on the property's west side, and the sub-contractor will be moving to the north side of the site in the coming month. The surf simulator mechanical room is scheduled to begin construction in the next couple of weeks. At the beginning of April, we will lose parking on the west side of the facility as construction on the natatorium begins. This will create challenges for parking members.

Justin then presented an update on Youth Sports League Information. He researched some findings in surrounding cities and presented state league policy on opposite genders participating in opposite-gender activities. This was strictly for informational purposes. This will continue to be an ongoing discussion.

Keith Hannaman explained that he would like to present to the city administration a free membership to Fieldhouse and Blue Surf Bay for park commissioners as a reward for all the hard work the commissioners put into being on the board.

New Business: Justin presented the Annual Report for review to the park commission that will be motioned for approval to take to city council. This report is a highlight of several of the projects parks and recreation department does.

A motion was made by Jon Burke and seconded by Nick Brummel to accept the Annual Report.

Miscellaneous: Ken Horrell presented to the park commission an update to the Support Initiative that benefits the park system. Keith reminded the commission that this is not required to be on the commission. Ken made a list of parks as options to attend to. Keith suggested the sign-up sheet Ken created to be presented to Dennis before commissioners sign-up. Keith also suggested he and Ken try this support initiative first to help provide a layout of what the report would look like. Almitra Buzan volunteered as well. These volunteers are going to visit a park of their choice and report back at the next meeting.

As there was no further business, a motion for adjournment was made by Nick Brummel and seconded by Jon Burke.