



LAND BANK BOARD MEETING

April 18, 2022 3:00 p.m.

Training Room 210

City Hall, 903 W Main Street

Blue Springs, Missouri 64015

Anyone wishing to address the Land Bank in the Visitors Section of the Agenda, must fill out a Speaker's Appearance Form. Forms are available [online](#) or located at the entrance of the conference room. After completion, the form is to be given to the Board Secretary prior to the start of the meeting.

1. Approval of the February 22, 2022 Land Bank Board Meeting Minutes
2. Quarterly Financial Statements
3. Status Update - City Code violation on Parcel 2013-28-36-940-15-01-01-0-00-000
4. Visitors
5. Adjourn

Posted Thursday, April 14, 2022 at City Hall, 903 W Main Street, Blue Springs, MO and on the City's website. A quorum of the City Council may be in attendance, however no City Council votes will be taken.

Julia Porter
Board Secretary

**CITY OF BLUE SPRINGS, MISSOURI
MINUTES OF LAND BANK MEETING
FEBRUARY 22, 2022**

A meeting of the Land Bank of Blue Springs, Missouri was held on Tuesday, February 22, 2022 at 3:00 p.m. with Chairman May presiding.

CONFIRMATION OF A QUORUM James May, Chair Kirk Sampson – VIA TELEPHONE CONFERENCE
Jennifer Irej Tracy White-Baldrige - ABSENT

Also present were Staff Liaisons Christine Cates, Jackie Sommer, Chris Sandie, Mike Mallon, and Board Secretary Julia Porter.

CALL TO ORDER Chairman May called the Land Bank meeting to order at 3:08 p.m.

APPROVE BOARD MINUTES Commissioner Irej moved to approve the minutes of the January 18, 2022 meeting of the Land Bank of Blue Springs. Motion seconded by Commissioner Sampson and carried with the following votes:

Sampson - Aye Irej – Aye
White-Baldrige – ABSENT May – Aye

REVIEW DETAILS OF CODE VIOLATION ON PARCEL 2013-28 Board Secretary Julia Porter reviewed the details of the City Code violation on Land Bank Parcel 2013-28-36-940-15-01-01-0-00-000 and presented the following staff recommendations:

- Land Bank responds to City Code department’s notification that a violation is present on the subject property, as a result of the citizen complaint
 - Post “No Trespassing” signs on the Land Bank property
 - Send letter to neighboring property owners requesting for them to remove all items within 45 days from the Land Bank property
 - Determine next steps if items are not removed from the subject property

The Memo from staff outlining the details is attached to these Minutes and incorporated hereto.

APPROVE ACTION IN RELATION TO CODE VIOLATION ON PARCEL 2013-28 Commissioner Irej moved to proceed with staff’s recommendations to give notice of no trespass and to remove all items from the Land Bank Parcel 2013-28-36-940-15-01-01-0-00-000. Motion seconded by Commissioner Sampson and carried with the following votes:

Sampson - Aye Irej – Aye
White-Baldrige – ABSENT May – Aye

ADJOURNMENT There being no further business, Commissioner Irej moved to adjourn the meeting. Motion seconded by Commissioner Sampson and carried with the following votes:

Sampson – Aye Irej – Aye
White-Baldrige – ABSENT May – Aye

Chairman May declared the meeting adjourned at 3:25 p.m.

**CITY OF BLUE SPRINGS
BALANCE SHEET - LAND
BANK
FISCAL YEAR 2021-22**

FOR THE PERIOD ENDED - MARCH 31, 2022

| CATEGORY | LAND BANK |
|---|-------------------|
| ASSETS | |
| Cash and investments | \$ 225,383 |
| Receivables (net of allowances) | |
| Taxes | - |
| Accounts | |
| Accrued interest | - |
| Interfund receivables | - |
| Land | 243,504 |
| Prepaid items | - |
| TOTAL ASSETS | \$ 468,887 |
| LIABILITIES | |
| Accounts payable | \$ 40,100 |
| Accrued liabilities | - |
| Interfund payable | - |
| Long term debt | - |
| TOTAL LIABILITIES | \$ 40,100 |
| FUND BALANCES | |
| Reserved for: | |
| Encumbrances | - |
| Unassigned | 428,787 |
| TOTAL FUND BALANCES | \$ 428,787 |
| TOTAL LIABILITIES AND FUND BALANCE | \$ 468,887 |

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| | CITY OF BLUE SPRINGS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - LAND BANK FISCAL YEAR 2021-22 | |
|--|---|--|

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| FOR THE PERIOD ENDED - MARCH 31, 2022 |
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| CATEGORY | LAND BANK |
|---|-------------------|
| REVENUES: | |
| Farm Lease | \$ - |
| Sale of Land | 100 |
| Property Taxes | 114,224 |
| Interest | 656 |
| Contributed Capital - Land | - |
| Other | - |
| TOTAL REVENUES | \$ 114,980 |
| EXPENDITURES: | |
| Current: | |
| Personal Services | - |
| Materials & Supplies | - |
| Contractual Services | 6,660 |
| Capital Outlay | - |
| Capital Improvements | - |
| Debt service: | |
| Principal retirement | - |
| Interest and fiscal charges | - |
| TOTAL EXPENDITURES | \$ 6,660 |
| Excess of revenues over (under) expenditures | <u>\$ 108,320</u> |
| OTHER FINANCING SOURCES (USES): | |
| Issuance of bonds | - |
| Discount on bond issuance | - |
| Loss on sale of asset | - |
| Transfers in | - |
| Transfers (out) | - |
| TOTAL OTHER FINANCING SOURCES (USES) | \$ - |
| NET CHANGE IN FUND BALANCES | 108,320 |
| FUND BALANCES - OCTOBER 1, 2021 | \$ 320,467 |
| FUND BALANCES - MARCH 31, 2022 | \$ 428,787 |