



**City of Blue Springs  
903 W. Main  
Blue Springs, Missouri 64015**

**CDBG ADVISORY COMMITTEE  
MINUTES  
Thursday, August 6, 2020**

*Face coverings were required to be worn by all attendees pursuant to Order of the Jackson County Health Director dated July 1, 2020, and Phase 2.5 of the Eastern Jackson County Recovery Plan.*

A meeting of the CDBG Advisory Committee of the City of Blue Springs was held in the Journagan Family Community Training Room located at 1100 SW Smith Street at 6:00 p.m. on Thursday, August 6, 2020 with the following members, guests and staff in attendance:

**VOTING MEMBERS  
PRESENT**

Susan Stokenbury, PC Rep.  
Jason Ellis, Downtown Resident  
Cindy Miller, Chairperson – Phone

Chris Lievsay, Council Dist. 2  
Jerry Kaylor, Councilmember, Dist. 1  
Susan Culpepper, Councilmember  
Dist. 3

**STAFF / OTHERS**

Matt Wright, Com. Dev.  
Chris Sandie, Public Works  
Pam Buck, Downtown Alive  
Melodie Chrisman, CSL  
Brandy, Hope House

**ABSENT**

Keith Hannaman, Vice Chair

**CALL TO ORDER**

Chairperson Cindy Miller called the meeting to order at 6:00 p.m.

**ROLL CALL**

Matt Wright, Liaison called the roll.

**APPROVAL OF MINUTES**

Chairperson Miller requested action on the July 14, 2020, meeting minutes. Councilmember Susan Culpepper made a motion to approve the minutes, a second from Committee Member Jason Ellis, and a unanimous vote, the minutes for July 14, 2020, were approved as submitted.

**OPEN PUBLIC HEARING**

Chairperson Miller opened the public hearing for the Annual Action Plan at 6:03 p.m.

**AGENDA ITEM 2  
PUBLIC HEARING / 2020-  
2021 ANNUAL ACTION  
PLAN / PROJECTS &  
ACTIVITIES**

Matt Wright, Acting Assistant Director, stated that the purpose of the public hearing is to review the funding proposals and make a recommendation to City Council. The notice for the meeting was published in the Examiner on June 27, 2020. The first public hearing was heard on July 14, 2020.

Mr. Wright presented the proposed allocation which is similar to past years. The City was able to provide the funding that was requested for the public services and non-for profits that did request funds. Staff is recommending full funding of those.

Mr. Wright went down the funding that is being proposed.

- Minor Home Repair Program: \$100,000 (provide 20 MHR Grants)
- First Time Home Buyer Program: \$36,000 (provide 12 FTHB Grants) (that is a \$25,000 increase due to the demand)
- Field House Recreational Scholarships: \$3,000
- Downtown Alive: \$25,000
- Commercial Façade Program: \$30,000
- Hope House: \$12,240
- CSL: \$25,000
- Large Infrastructure Project: Blue Springs Park, replacement of Basketball court: \$120,000
- Program, Planning and Administration: \$11,000
- Total Budget: \$361,955.12

**QUESTIONS**

Councilmember Culpepper asked if the City is utilizing all of the Minor Home Repair, First Time Home Buyer funds, and Façade Program. Mr. Wright stated that all of the funds are allocated for the Minor Home Repair Program. As far as the First Time Homebuyer for the past two years the City has only allocated about half the amount. Mr. Wright stated that he is looking at that program to see if he can make that program work a little smoother. With all the rules and regulations tied to the program it makes it difficult for applicants to meet all the requirements. Inking's Book Store, Genevese, Middle Ground Coffee utilized the program.

Mr. Wright stated that staff can make Administrative changes without going through HUD as long as the amount isn't changed by more than 50%.

Melodie Chrisman, CSL, stated that CSL has already helped 450 families in the past month alone, which totaled 1,446 individuals.

Pam Buck, Downtown Alive stated that the downtown area has lost two business during the pandemic but gained three. The Downtown Alive organization hasn't had their large fundraiser events due to the pandemic. She stated that the gateway is almost completed, but those funds do not come from CDBG funds.

Brandi Bair, Hope House stated that they are grateful for the funds and what it has allowed them to do in the community when it comes to domestic violence.

**MOTION**

Councilmember Jerry Kaylor moved to recommend approving the funding proposal to the City Council as well as to proceed with the 30-day public

comment review period of the draft plan. The motion included subtracting Downtown Alive funding from the vote.

**SECOND**

Councilmember Chris Lievsay.

**VOTE**

Jerry Kaylor – Aye	Jason Ellis - Aye
Chris Lievsay – Aye	Susan Stokenbury - Aye
Susan Culpepper - Aye	Keith Hannaman - Absent
Cindy Miller – Aye	
(APPROVED 6-Aye, 0-No)	

**MOTION**

Councilmember Jerry Kaylor moved to recommend approving the funding proposal to the City Council as well as to proceed with the 30-day public comment review period for the draft plan. The motion only included the Downtown Alive funding.

**SECOND**

Councilmember Chris Lievsay.

**VOTE**

Jerry Kaylor – Aye	Jason Ellis - Aye
Chris Lievsay – Aye	Susan Stokenbury - Aye
Susan Culpepper - Aye	Keith Hannaman - Absent
Cindy Miller – Abstain	
(APPROVED 5-Aye, 0-No, 1-Abstain)	

**HEARING CLOSED**

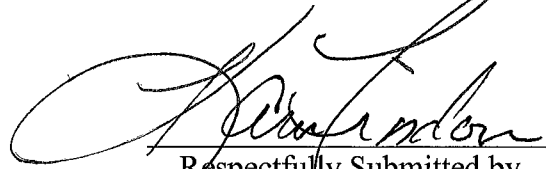
Chairperson Miller closed the public hearing at 6:23 p.m.

**OTHER BUSINESS**


Mr. Wright stated that the draft plan will be posted for public comment on August 15<sup>th</sup> which will end in mid-September. The final draft plan and funding proposal will be submitted to the City Council on Monday, October 5, 2020. HUD will have to approve the plans after Council approval and before any projects in the plan can begin.

**MEETING ADJOURN**

With no further discussion, a motion was made by Councilmember Jerry Kaylor to adjourn at 6:26 p.m. Seconded by Committee Member Jason Ellis.



Respectfully Submitted by,  
Karen Findora, Recording Secretary

  
Cindy Miller, Chairperson

8/6/2020  
Date